

Instructions for Filling out CTC Application

This yellow CTC credential application is to be completed by those of you who have completed or met equivalency for all required courses for the Added Authorization in Autism. Carefully read the instructions and complete all 3 pages of the CTC application. Any mistakes and/or omissions may result in a delay of processing your application.

Submit completed application to your Instructor on the last day of class.

Application Information

Application for Credential Authorizing Public School Service. Verify that the following sections are completed.

1. *Personal Information.* The email address cannot be an AOL address.
2. *Type of Credential.* Leave blank, already completed or will be completed by program.
3. *Professional Fitness Questions.* Answer all questions in this section. **If you answer yes** to any question, fill out the *Personal and Professional Fitness Form* provided by program or go to the Commission's website: <http://www.ctc.ca.gov>.
 - i. *Click the tab CA Educators*
 - ii. *Click the link Applications, Forms, Leaflets, & Manuals.*
 - iii. *Click the link Applications and Forms*
 - iv. *Download, complete, and attach the **Personal and Professional Fitness Explanation Form-OA-EF***
4. *Oath and Affidavit.* Complete and sign.
5. *Employing Agency.* Leave blank. LACOE will complete.

For more information, please contact:

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