



Transcript Request

Money order or cashier's check only - made payable to LACOE
(Do not use for Induction Program)

No. of Copies:	Cost
<u> 1 </u> First Copy: \$15.00	\$ 15.00
<u> </u> Additional Copies: x \$10.00 each	+ \$ <u> </u>
<u> </u> Total number of copies	\$ <u> </u> Total remitted

STUDENT INFORMATION

Last Name: _____ First Name: _____

Previous Name(s): _____ Date of birth: _____

Home Address: _____

City, State, Zip: _____

Phone: _____ email: _____

Signature of Student

Date Submitted to LACOE

Money order or cashier's check only - made payable to LACOE

Turn in both transcript form and payment to:

- **by mail: LACOE BTP, 9300 Imperial Hwy, ECW 3230, Downey, CA 90242**
- **in person: 12830 Columbia Way, ECW 3230, Downey, CA 90242**

Options for Transcript Delivery:

Mail to: home address above

Mail to: _____

Will pick up: 12830 Columbia Way, ECW 3230, Downey CA 90242

Transcripts are mailed out within 7-10 business days. Pick up transcripts are held for 30 days and then destroyed. No refunds. This form valid to 7-30-2020.